



Government of Nepal  
**National Disaster Risk Reduction and Management Authority**  
**Earthquake Housing Reconstruction Project (EHRP)**  
Project Implementation Unit (PIU)  
Singhadurbar, Kathmandu

## **REQUEST FOR EXPRESSIONS OF INTEREST**

**Nepal**

**Earthquake Housing Reconstruction Project (EHRP)**

**Loan No./Credit No./ Grant No.:** IDA 65300

**Assignment Title:** *Update and Support E-Learning Platform*

**Reference No.** (as per Procurement Plan): *NP-NDRRMA-311394-CS-CQS*

The National Disaster Risk Reduction and Management Authority, Singhadurbar, Kathmandu has received financing from the World Bank toward the cost of the Earthquake Housing Reconstruction Project (EHRP) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include Update and Support E-learning Training Platform for DRRM as mentioned in Terms of Reference. Overall duration of the project will be five (5) months. Commencement of the work will be approximately January, 2023 and will be ensuring full consistency with the TOR attached to in this REOI.

The Terms of Reference (TOR) for the primary procurement stage for the assignment are attached to this request for expressions of interest.

The National Disaster Risk Reduction and Management Authority, Singhadurbar, Kathmandu, now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are: attached with this request for expression of interest.

Key Experts will not be evaluated at the shortlisting stage.

The consulting firm securing highest marks after evaluation will be shortlisted for submission of technical and financial proposal. Furthermore, all procedures of selection of consultant shall be carried out under Consultant's Qualification Based Selection (CQS) method of World Bank.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016



(Revised in November, 2017 and August 2018) (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

In addition, please refer to the following specific information on conflict of interest related to this assignment:

Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of being unable to carry out the assignment in the best interests of the Borrower. Without limitation on the generality of the foregoing, Consultants shall not be hired under the circumstances set forth below:

- a. a firm that has been engaged by the Borrower to provide Goods, Works, or Non-consulting Services for a project (or an affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm), shall be disqualified from providing Consulting Services resulting from, or directly related to, those Goods, Works, or Non-consulting Services. This provision does not apply to the various firms (Consultants, contractors, or suppliers), which together are performing the contractor’s obligations under a turnkey or design and build contract;
- b. a firm that has been engaged by the Borrower to provide Consulting Services for the preparation or implementation of a project (or an affiliate that directly or indirectly controls, is controlled by, or is under common control with that Consulting firm), shall be disqualified from subsequently providing Goods, Works, or Non-consulting Services resulting from, or directly related to those Consulting Services. This provision does not apply to the various firms (Consultants, contractors, or suppliers), which together are performing the contractor’s obligations under a turnkey or design and build contract;
- c. neither a Consultant (including personnel and sub-consultants), nor an affiliate (that directly or indirectly controls, is controlled by, or is under common control with that Consultant), shall be hired for any assignment that, by its nature, creates a conflict of interest with another assignment of the Consultant;
- d. Consultants (including their experts and other personnel, and sub-consultants), that have a close business or family relationship with a professional staff of the Borrower, or of the project implementing agency, or of a recipient of a part of the Bank’s financing, or any other party representing or acting on behalf of the Borrower, that is directly or indirectly involved in any part of:
  - i. the preparation of the TOR for the assignment;
  - ii. the selection process for the contract; or
  - iii. the supervision of the contract, may not be awarded a contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Bank throughout the selection process and the execution of the contract.



Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in **Consultant's Qualification based method** described in the Procurement Regulations and to be specifically set out in the Request for Proposals.

Further information can be obtained at the address below during office hours:

National Disaster Risk Reduction and Management Authority,  
Singhadurbar, Kathmandu

Expressions of interest must be delivered in a written form with sealed hardcopy by hand to the address below by 27 November, 2022.

National Disaster Risk Reduction and Management Authority  
Attn: Project Director  
Singhadurbar, Kathmandu, Nepal  
Tel: +977-01-4211202  
E-mail: [ehrp.piu@gmail.com](mailto:ehrp.piu@gmail.com)



## 2. Instructions for submission of Expression of Interest

1. Expression of Interest may be submitted by a sole firm or a joint venture of consulting firms and the maximum number of partners in JV shall be limited to three.
2. Interested consultants must provide information indicating that they are qualified to perform the services (descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last 7 years and their location, experience in similar conditions and general qualifications and related all financial documents with required evidences).
3. This expression of interest is open to all eligible consulting firms.
4. A Consultant will be selected in accordance with the Consultant's Qualification based Selection Method as specified in World Bank Procurement Regulations, July, 2016 (revised in November, 2017 and August 2018)
5. Expression of Interest should contain following information:
  - (i) A covering letter addressed to the representative of the client on the official letter head of company duly signed by authorized signatory.
  - (ii) Applicants shall provide the following information in the respective formats given in the EOI document:
    - EOI Form: Letter of Application (Form 1)
    - EOI Form: Applicant's Information (Form 2)
    - EOI Form: Work Experience Details (Form 3(A), 3(B) & 3(C))
    - EOI Form: Capacity Details (Form 4)
6. Applicants may submit additional information with their application but shortlisting will be based on the evaluation of information requested and included in the formats provided in the EOI document.
7. The Expression of Interest (EOI) document must be duly completed and submitted in sealed envelope and should be clearly marked as "EOI Application for Short-listing for the *Update and Support E-learning Training Platform for DRRM*. The Envelope should also clearly indicate the name and address of the Applicant. No electronic proposal will be received.
8. The completed EOI document must be submitted on or before the date and address mentioned in the "Request for Expression of Interest". In case the submission falls on public holiday the submission can be made on the next working day. Any EOI Document received after the closing time for submission of proposals shall not be considered for evaluation.



### 3. Evaluation of Consultant's EOI Application

Consultant's EOI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria.

Eligibility & Completeness Test	Compliance
Copy of registration of the consulting firm	
VAT/PAN registration certificate	
Tax clearance certificate for FY 2078/79 or evidence of tax return extension for FY 2078/79	
Letter of Declaration that no de-barred from Government of Nepal as well as World Bank	
EOI Form 1: Letter of Application	
EOI Form 2: Applicant's Information Form	
EOI Form 3: Consulting Firm Experience	
EOI Form 4: Capacity	

EOI Evaluation Criteria	Minimum Requirements	Score
<b>Experience</b>		
General Experience of consulting firm	<p><i>Each consulting firm of sole or Lead Partner (JV) application should have at least five (5) years of general experience and 3 (three) years of general experience for other partners in case of JV</i></p> <p><i>General Experience list (3A) should be filled.</i></p>	20
Specific Experience and Similar Nature Experience of consulting firm within last 7 years.	<p><i>Development of at least one e-learning courses of any faculty</i></p> <p><i>Submit all the experiences with evidences regarding preparation of e-learning courses, preparation of training manuals and development of any kind of IT system.</i></p>	60
<b>Capacity</b>		
Financial Capacity	<p><i>Average Annual Turnover should be NRs. 32,00,000/- (average of best 3 years among last 7 years) where lead partner should have at least 40% of it.</i></p>	20

Minimum score to pass: 60 marks



## **1. EOI Forms & Formats**

Form 1: Letter of Application

Form 2: Applicant's information

Form 3: Experience (*General, Specific and Geographical*)

Form 4: Capacity



## Letter of Application

*(Letterhead paper of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)*

Date: .....

To,

Full Name of Client: \_\_\_\_\_

Full Address of Client: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Sir/Madam,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the short-listing information provided, the undersigned hereby apply to be short-listed by [Insert name of Client] as Consultant for {Insert brief description of Work/Services}.
2. Attached to this letter are photocopies of original documents defining:
  - a) the Applicant's legal status;
  - b) the principal place of business;
3. [Insert name of Client] and its authorized representatives are hereby authorized to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by you to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. [Insert name of Client] and its authorized representatives are authorized to contact any of the signatories to this letter for any further information.<sup>1</sup>
5. All further communication concerning this Application should be addressed to the following person,

[Person]

\_\_\_\_\_



[Company]

[Address]

[Phone, Fax, Email]

6. We declare that, we have no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or business and our Company/firm has not been declared ineligible.
7. We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
8. The undersigned declares that the statements made and the information provided in the duly completed application is complete, true and correct in every detail.

Signed :

Name :

For and on behalf of (name of Applicant or partner of a joint venture):



## **Applicant's Information Form**

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

1. Name of Firm/Company:
2. Type of Constitution (*Partnership/ Pvt. Ltd/Public Ltd*)
3. Date of Registration / Commencement of Business (*Please specify*):
4. Country of Registration:
5. Registered Office/Place of Business:
6. Telephone No; Fax No; E-Mail Address
7. Name of Authorized Contact Person / Designation/ Address/Telephone:
8. Name of Authorized Local Agent /Address/Telephone:
9. Consultant's Organization:
10. Total number of staff:
11. Number of regular professional staff:

***(Provide Company Profile with description of the background and organization of the Consultant and, if applicable, for each joint venture partner for this assignment.)***



## Experience

### 3(A). General Work Experience

*(Details of assignments undertaken. Each consultant or member of a JV must fill in this form.)*

**Note: Supportive experience letter of organization should be mandatorily attached with this.**

S. N.	Name of assignment	Location	Value of Contract	Year Completed	Client	Description of work carried out
1.						
2.						
3.						
4.						
5.						
6.						
7.						



### 3(B). Specific Experience

#### Details of similar assignments undertaken in the previous seven years

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

Assignment name:	Approx. value of the contract (in current NRs; US\$ or Euro) <sup>2</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$ or Euro):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:  <b>Note: Provide highlight on similar services provided by the consultant as required by the EOI assignment.</b> <b>Supportive experience letter of organization should be mandatorily attached with this.</b>	

Firm's Name: \_\_\_\_\_  
\_\_\_\_\_



### 3(C). Geographic Experience

#### Experience of working in similar geographic region or country

(In case of joint venture of two or more firms to be filled separately for each constituent member)

<i>No</i>	<i>Name of the Project</i>	<i>Location (Country/Organizati on)</i>	<i>Execution Year and Duration</i>
<b>1.</b>			
<b>2.</b>			
<b>3.</b>			
<b>4.</b>			
<b>5.</b>			
<b>6.</b>			
<b>7.</b>			



## 1. CAPACITY

### 4(A). Financial Capacity

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

Annual Turnover	
Year	Amount Currency

- Average Annual Turnover of Best of 3 Fiscal Year  
Of Last 7 Fiscal Years

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*(Note: Supporting documents for Average Turnover should be submitted for the above.)*



**Government of Nepal**

**Ministry of Home Affairs**

**National Disaster Risk Reduction and Management Authority (NDRRMA)**

**Earthquake Housing Reconstruction Project Second Additional Financing (EHRP  
AF2)**

**Project Implementation Unit (PIU)**

**Singh Durbar, Kathmandu, Nepal**

**Terms of Reference (ToR)**

**Update and Support E-learning platform for DRRM**

**November, 2022**

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## 1. BACKGROUND

Nepal is one of most disasters prone countries affected by recurrent multiple hazards. Every year, the country suffers from substantial loss of human lives, destruction and damage to properties due to natural and non-natural disasters. In the last 45 years (1971 to 2015), more than 40,000 people have lost their life due to disasters. This number is more than two persons losing life every day. In addition to the high rate of casualties in the above-mentioned period, more than 75,000 people have been injured and about 3,000,000 have been affected. In majority of the districts of Nepal, disasters occur recurrently, where more than 90% of the populations are in at high-risk of death due to two or more than two types of disasters.

The Government of Nepal has developed various legal and institutional arrangements to plan and manage the Disaster Risk Reduction and Management activities. In this context, Natural Calamity (relief) Act 1982; Local Self Governance Act 1998; Building Act 1998; National Building Code 2004; National Strategy for Disaster Risk Management 2009, Climate Change Policy 2011, Land Use Policy 2012, Water Induced Disaster Management Policy 2015; National Reconstruction and Rehabilitation Policy 2015; National Disaster Response Framework 2013, Basic Guideline related to Settlement Development, Urban Planning and Building Construction 2016; National Urban Development Strategy 2016 are important legal and Policy framework. Similarly, Constitution of Nepal 2015, Disaster Risk Reduction National Strategic Plan of Action 2018 – 2030, National Policy for Disaster Risk Reduction 2018, Local Government Operation Act 2017 and Disaster Risk Reduction and Management Act 2017, are the latest major legal and institutional arrangements. The National Council, Executive Committee, National Disaster Risk Reduction and Management Authority (NDRRMA) and Disaster Management Committees at Province, District and Local levels are new institutional arrangements as per the Disaster Risk Reduction and Management Act 2017.

NDRRMA has received credit from the International Development Association (IDA), World Bank to implement EHRP (P155969, 6530-NP) with an objective to enhance Nepal's ability to improve long-term disaster resilience. Hence as part of improving disaster resilience capacity NDRRMA is hiring a consulting firm to prepare an e-learning course on **Landslide, Flood and Earthquake** that will be compatible to <https://elearning.ndrrma.gov.np/course/> ongoing e-learning platform.

## 2. OBJECTIVE OF THE CONSULTANCY SERVICES

The overall objective of the consultancy service is to strengthen institutional capacity of NDRRMA by setting the system to deliver the digital e-learning modules online course integrated into bipad.gov.np for Disaster and Climate Change Risk Reduction and Management targeted to all four levels of Disaster Risk Reduction and Management governance team and DRRM professionals (NDRRMA officials, representatives from federal ministries, provincial ministries, District Administration Offices and the local governments). The specific course are Landslide, Flood and Earthquake hazard and associated risks and their management.

The specific objectives of this consultancy service are:

- Develop a precise content for online course on three themes - **LANDSLIDE, FLOOD** and **EARTHQUAKE**. Each theme will have at least THREE concise modules with 3-4 sessions with clearly mentioned learning objectives of each modules.
- Design the contents with clear-cut script through effective means of delivery - audio, visual, short cases, photos, precise narration both in Nepali and English.
- Design and authoring all the contents that is best fit in self-pace online course style (user's friendly, engaging and also entertaining).

## 3. SCOPE OF THE CONSULTANCY SERVICES

The Consultant shall but not limited to perform the tasks as stated below:

### 3.1 Content (LANDSLIDE, FLOOD and EARTHQUAKE) – based scope

- The content of all themes (**LANDSLIDE, FLOOD** and **EARTHQUAKE**) should be basic to intermediate level as the majority of users would be non- technical background professional. Any of the narration, data and information must properly be referenced.
- Short review of thematic sectors in the available literature and provide synopsis as background information, risks assessment, risks reduction and management approaches.
- The majority of the resource materials should be from the local context (Nepal context), in exception if required as per demand of content, resources from international can also be used with proper reference.
- Each course and modules should have clear learning objective so that the content could be focused, sharp and can be refined as required.

- Work closely with NDRRMA team to use resource materials from NDRRMA communication team and DRM consultant for finalising the training modules, contents, resource materials including audio/visuals.
- Provide adequate and relevant www and reference links on the e-learning platform;
- Prepare a work plan to accomplish the tasks and submit the progress report to NDRRMA.

### **3.2 E-learning System based scope**

- With the reviews and learning from massive open online course, conceptualise and design self-pace e-learning platform and setting the simple and user friendly system to delivery training integrating to NDRRMA (<https://bipad.gov.np>).
- Support organising pilot testing e-learning course (nationally), receive feedback and incorporate in the final version in consultation with NDRRMA;
- Prepare a guide for the users – participation, certification and quality control (evaluation questionnaire after each module to jump to next) in the e-learning platform;
- Add an admin reporting module into the current eLearning platform to track the log of online course participants.
- Prepare a system user's manual and video tutorial on how to operate e-learning courses.

## **4. DELIVERABLES AND REPORTING**

<b>Deliverable</b>	<b>Descriptions</b>	<b>Time Frame</b>
Inception report	Review of course content ( <b>LANDSLIDE, FLOOD and EARTHQUAKE</b> ), and e-Learning, conceptual design and detail work plan for the contract period	Within 15 days from the date of contract
Review and design of three e-learning course, with draft script (both Nepali and in English)	Land slide, Flood and Earthquake	Within 45 days from the date of contract
Authoring all the materials prepared, off line work.	Produce report in printed report form	Within 60 days from the date of contract
Integrate into the web system, pilot testing at least 20 participants from NDRRMA	Collect feedback from the participants and refine as required both in content and presentation styles	Within 100 days from the date of contract
Prepare FINAL version, submit final report with scripts		Within 150 days from the date of contract

*Note: Electronic copy of each report shall also have to be submitted.*

## 5. DURATION OF THE CONSULTANCY SERVICES

The total duration of the consultancy services shall be for five months starting tentatively from January, 2023.

## 6. QUALIFICATION AND EXPERIENCE OF THE CONSULTING FIRM

### a) Qualification and Experience of Consulting Firm:

- The Consulting firm(s) must be legally registered/recognized/competent institution. It must have registered in PAN/VAT in their respective country and timely cleared the taxes till FY 2076/77.
- The consulting firm shall have at least 5 (five) years of general experience.
- The Consulting Firm(s) shall have experience having successfully developed at least one (1) e-learning course.

### b) Qualification and Experience of Key-Expert

The text below provides the details of key experts' team; their qualification and experiences:

#### 1. Position: Team Leader/Earthquake Expert 5 months

**Qualification:** At least master degree in one of the following fields: Disaster Risk Reduction & Management, Emergency Response, Humanitarian Assistance or related field.

**Experiences:** He/she should have at least 10 years of experiences out of which 7 years should be in working as team leading and coordination in projects including training packages. He/she should have experiences in Disaster Risk Reduction and Management (DRRM) particularly Earthquake Risk Management. He/she should have understanding of national and international frameworks and policies of DRR, have experiences working with the government agencies and development partners, robust understanding of resilient development works and mainstreaming DRR, ability to develop and deliver the DRR training, having critical understanding of DRRM act, policies, and strategies, experience of developing training manual, guideline or strategies. In addition to over guidance and coordination among team, He/she is responsible to prepare course on Earthquake risk and Management, finalize the training modules, contents, resource materials including audio/visuals related to Flood.

**Language:** Have excellent command over writing and editing reports in English and Nepali languages.

## **2. Flood Expert: 5 months**

**Qualification:** At least master degree in one of the following fields: Disaster Risk Management or related field.

**Experiences:** He/she should have 7 years of general experience and 5 years should be in working in Disaster Risk Reduction/Disaster Management particularly Flood Risk Management He/she should have critical understanding of national & international frameworks and policies on Flood risk/water induced hazards, ability to develop and deliver the Flood based DRR training, having critical understanding of DRRM act, policies, and strategies, experience of developing training manual, guideline or strategies. He/she is responsible to prepare course on Flood Risk and Management, finalize the training modules, contents, resource materials including audio/visuals related to Flood.

**Language:** Have excellent command over writing and editing reports in English and Nepali languages.

## **3. Landslide Expert: 5 months**

**Qualification:** At least master degree in one of the following fields: Disaster Risk Management or related field.

**Experiences:** He/she should have 7 years of general experience and 5 years should be in working in Disaster Risk Reduction/Disaster Management particularly Landslide Risk Management. He/she should have critical understanding of national & international frameworks and policies on Landslide hazard, ability to develop and deliver the Landslide risk training, having critical understanding of DRRM act, policies, and strategies, experience of developing training manual, guideline or strategies. He/she is responsible to prepare course on Landslide risk and Management, finalize the training modules, contents, resource materials including audio/visuals related to Flood.

**Language:** Have excellent command over writing and editing reports in English and Nepali languages.

## **4. IT Expert-System Developer/designer: 2 months**

**Qualification:** At least Bachelor's degree in Information Technology, Computer Engineering.

**Experiences:** S/he should have relevant skills and exposure in managing Information Technology Projects with general experience of 5 years and 3 years of specific experience in managing large scale Enterprise Applications. Technology / Project Management Certification, Training or Specialization will be preferred. S/he should have experience of managing projects

with similar tools and technologies proposed in this project. He/she should have strong knowledge in software development/GUI/QA and data administer. He/she is responsible to develop & design software solutions by studying information needs, conferring with users; studying systems flow, data usage, and work processes; investigating problem areas; following the software development lifecycle.

**Language:** Have excellent coding skills.

## 5. Graphical User Interface (GUI) Designer: 2 months

**Qualification:** At least Bachelor's degree in Information Technology, Computer Engineering. He/she should have minimum 3 years of general experience and 2 years of specific working experience in the field of web application design and development. S/He shall have the sound knowledge of designing tools and should have sound knowledge of front-end development. S/he should have worked in responsive UI designs using Reacts/Angular. Experience in java script visualization libraries like d3.js, high chart, chart.js, plot.ly will be preferred. The consultant is responsible for Gathering and evaluating user requirements, in collaboration with Team leader and senior software Engineers. Illustrating design ideas using information radiators such as storyboards, process flows and sitemaps. Designing graphic user interface elements, like menus, tabs, and widgets.

### c) Number of days input and expected deliverables:

S N	Key Experts	Input	Expected inputs and deliverables
<b>Content Based Experts</b>			
1	Team Leader (Earthquake Expert)	5 months	Provide overall leadership in undertaking the assignment; receive the inputs and approval from NDRRMA, develop module on earthquake, support organizing pilot testing and compile feedback and feed into next version of learning platform, support on preparation of summery report on completion of learning courses.
2	Land slide Expert	5 months	Support team leader in preparing of learning platform, refine training module on landslide, facilitate pilot training and compile feedback and feed into next version of learning platform.
3	Flood Expert	5 months	Support team leader in preparing of learning platform, refine training module on flood, facilitate pilot training and compile feedback and feed into next version of learning platform.

SN	Non Key Experts	Input	Expected inputs and deliverables
1	IT Expert-System Developer/designer	2 months	Develop & design software solutions by studying information needs, conferring with users; studying systems flow, data usage, and work processes; investigating problem areas; following the software development lifecycle.
2	Graphical User Interface(GUI) Designer	2 months	Gathering and evaluating user requirements, in collaboration with Team leader and senior software Engineers. Illustrating design ideas using information radiators such as storyboards, process flows and sitemaps. Designing graphic user interface elements, like menus, tabs, and widgets

## 7. SELECTION PROCEDURE OF THE CONSULTANT:

The consulting firm will be selected in accordance with 'The World Bank's Procurement Regulations for IPF Borrowers: Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services, July 2016 (Revised November 2017 and August 2018, Section VII: Approved Selection Methods Consulting Services shall be Consultancy's Qualification Based Selection (CQS) method.

## 8. TAXATION AND OTHER LIABILITIES

The consulting firm shall be fully responsible for all taxes imposed by Government of Nepal. The consultant should have registered in the Value Added Tax (VAT). The consulting firm will be responsible for insurances and costs of the premium of insurances it takes up.

## 9. CONTRACT AGREEMENT

The consulting firm shall be required to enter into an agreement with the NDRRMA on Lump Sum contract.